

WILSON AREA HIGH SCHOOL

Graduation Project Presentation Tips

These checklists are meant to guide you in preparation of a successful oral presentation of your graduation project.

Some Tips for Graduation Project Oral Presentation

- Introduce yourself to panel members.
- State the type of project you did.
- Describe, in detail, the procedures you followed in completing your project.
- Explain what you learned while completing your project.
- Describe how your project has impacted your personal/professional growth.
- Conclude your presentation by asking the panel members for questions.

Some Tips for Graduation Project Presentation Day

- Arrive 10 minutes before your scheduled appointment to get set up.
- Dress like a professional.
 - If applicable for your project, you may wear a uniform to your presentation.
 - Dressing like a professional means:
 - For Males –
 - ✓ dress pants or khaki pants – no jeans or shorts
 - ✓ a collared shirt – no t-shirts or tank tops
 - ✓ appropriate shoes – no sneakers or flip-flops
 - For Females –
 - ✓ Mid-thigh skirt/dress, dress pants or khaki pants – no jeans or shorts
 - ✓ A collared shirt or dress top - no cleavage, “belly” shirts, or tank tops.
 - ✓ appropriate shoes – no sneakers or flip-flops
 - For Males and Females –
 - ✓ Remove extreme piercings

- Make sure that you bring:
 - Your approved proposal form.
 - Your journals/logs as indicated by the project type you chose. Present your papers in a binder, folder, or presentation book. If your graduation project materials need to be computer generated, make sure they are.
 - Visual aids of some sort to make your presentation more interesting. Remember, you are educating your panel. Think of how you would feel if you were in their position. They want to learn about your topic. Pictures will make your presentation more interesting.
- Make sure you practice your presentation a few times before you give your presentation. You need to make sure you can talk for 10 – 15 minutes without interruption.
- Relax. Remember, you are a professional. You have made it to your senior year. If you are prepared, you will do just fine. Your panel wants you to do a good job. They are not trying to find ways to make you feel uncomfortable.

GOOD LUCK!